



THE GIFTS GIVEN INTERIORS & HOME

Murrieta, CA 92563, (714) 844-1710

Wedding Planning Service Options

1. Timeline Creation:

- o 1 Hour Consultation Zoom Call
- o Unlimited Emails & Calls
- o **Couple:** Provides the requested details of your special day to the Coordinator
- o **Coordinator:** Creates your 'Day Of', Ceremony, and Reception Timelines

Ceremony or Reception Only: \$120, Ceremony & Reception: \$240

Day Of, Ceremony, & Reception: \$360

2. Ceremony Only Coordination:

- o 30 Minute Meet & Greet Call
- o 1 Hour in-person or Zoom Consultation
- o Unlimited Emails & Calls
- o 1 Venue Visit & Walk-through (May Occur on Rehearsal Day)
- o Access to Planning Portal
- o **Couple:** Provides the requested details of your special day to the Coordinator
- o **Coordinator:** Creates ceremony timeline and provides to necessary vendors
- o **Coordinator:** Runs rehearsal scheduled 1-2 days prior
- o **Coordinator:** Arrives 2-3 hours early to check vendor set-ups and place any personal items for the couple
- o **Coordinator:** Point of contact for vendors and provides final payment/gratuities
- o **Coordinator:** On-site for the entire event, coordinating all activities and ensuring a seamless production
- o **Coordinator:** Collects personal items for couple and stays until clean-up is finished

Ceremony Only Coordination: \$900

3. Reception Only Coordination:

- o 30 Minute Meet & Greet Call
- o 1 Hour in-person or Zoom Consultation
- o Unlimited Emails & Calls
- o 1 Venue Visit & Walk-through
- o Access to Planning Portal
- o **Couple:** Provides the requested details of your special day to the Coordinator
- o **Coordinator:** Creates reception timeline and provides to necessary vendors
- o **Coordinator:** Creates reception layout and reviews seating chart supplied by Couple
- o **Coordinator:** Arrives 2-3 hours early on wedding day to ensure all details are in place
- o **Coordinator:** Point of contact for vendors and provides final payments/gratuities
- o **Coordinator:** On-site for the entire event, coordinating all the activities and ensuring a seamless production
- o **Coordinator:** Collects personal items for couple and stays until clean-up is finished

Reception Only Coordination: \$1020



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4. Day-of/Month-of Coordination Package:

- 30 Minute Meet & Greet Call
- 1-2 Hour In-person Consultation
- Unlimited Emails & Calls
- 1 Venue Visit & Walk-through
- Access to Planning Portal
- **Couple:** Plan the wedding
- **Couple:** Order all necessary items
- **Couple:** Book venue and vendors
- **Couple:** Decide on a theme and figure out decor
- **Couple:** Coordinate guest list and mail out invitations
- **Couple:** Create the seating chart and create timelines
- **Coordinator:** 2-4 weeks out, steps in to help finalize all the details
- **Coordinator:** The couple provides selected vendor contact information and contracts for the Coordinator to confirm and manage the scheduling
- **Coordinator:** Finalizes the timelines for the day
- **Coordinator:** Manages and runs rehearsal scheduled for 1-2 days prior
- **Coordinator:** Arrives early on the wedding day to ensure all details are in place
- **Coordinator:** Sets up & decorates welcome table, gift table, guest book, signage, etc.
- **Coordinator:** Point of contact for vendors and provides final vendor payment/gratuities
- **Coordinator:** On-site for the entire event, coordinating all the activities and ensuring a seamless production
- **Coordinator:** Collects personal items for couple and stays until clean-up is finished

Day-of Coordination Fee: \$1560
(includes 26 total hours with 12 reserved for the day).

5. Partial Planning & Coordination Package:

- Day-of/Month-of Coordination Package PLUS the Below Items
- Up to 3 In-person Meetings (Couple or Vendor)
- **Couple:** Same responsibilities as 'Day-of-Coordination' Package EXCEPT handling the coordination of 3 selected services and the below-noted changes
- **Coordinator:** Provides oversight for the Couple's choice of three of the following services:
 - Catering, Entertainment, Florist, Invitations, Rentals, Transportation & Lodging, Wait Staff, and More
- **Coordinator:** The couple provides selected vendor contact information and contracts for the Coordinator to confirm and manage scheduling 4-6 weeks before the wedding
- **Coordinator:** Creates the timelines for the day

Partial Planning Package Fee: \$2520
(includes 42 total hours of service with 12 reserved for the day).

Assistant Day Of Coordinator for 75+ Guests to 150 (8 Hours or 12 Hours): \$320 or \$480
Design Service with 2 Mood Boards & Rental Coordination: \$750



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6. Full-Service Planning & Coordination Package:

- Minute Meet & Greet Call
- In-person Consultation
- Unlimited Emails & Calls
- Venue Visits/Walk-through & Vendor Meetings as needed
- Access to Planning Portal
- **Couple:** Coordinate guest list and mail out invitations
- **Couple:** Meet with necessary vendors to finalize vendor selections
- **Couple:** Work with the Coordinator as necessary to finalize the theme, decor direction, general selections, seating charts, etc.
- **Couple:** Make nominal personal selections and purchases as assigned by the Coordinator
- **Coordinator:** Plan the wedding
- **Coordinator:** Suggest vendors and coordinate necessary Couple meet & greets
- **Coordinator:** Book venue and vendors
- **Coordinator:** Designs the wedding, figures out the decor, and orders necessary items
- **Coordinator:** Create the seating chart from the provided direction of the couple and book entertainment
- **Coordinator:** Finalize wedding details except discussed items to be handled by Couple
- **Coordinator:** Creates the timelines for the day
- **Coordinator:** Manages and runs rehearsal scheduled for 1-2 days prior
- **Coordinator:** On-site the day before the wedding to tie up loose ends if needed
- **Coordinator:** Arrives early on the wedding day to ensure all details are in place
- **Coordinator:** Sets up & decorates welcome table, gift table, guest book, signage, etc.
- **Coordinator:** Point of contact for vendors and provides final vendor payment
- **Coordinator:** On-site for the entire event, coordinating all the activities and ensuring a seamless production
- **Coordinator:** Collects personal items for couple and stays until clean-up is finished

Full-Service Package Fee: \$5100

(includes 85 total hours of service with 16 reserved for the day).

Assistant Day Of Coordinator for 75+ Guests to 150 (16 Hours): \$640

Assistant Rehearsal Attendance: \$250

The above packages (2-6) include wedding day travel time up to 50 miles.

A 25% deposit is required on all packages to hold the date.

Additional hours: \$60/Hr.

Our client planning portal provides real-time updates between the client and the coordinator/planner. It also offers layout, timeline, seating chart, mood board, budgeting, RSVP tracking, and vendor contact creation abilities. You also have the option to create a wedding website for your guests with your 'about us' information and pictures, wedding date, location, wedding registry, and more! It is a wonderful tool for keeping communication streamlined and all your planning in one place!



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7. Customized Coordination Package:

- **Coordinator:** Creates a custom package for couple based on their needs

8. Additional Services Available:

- **Design Services**
- **Rentals** (Custom pieces, decorations, serveware, and food set-up items)
- **Decor Rentals Set-up and Tear-down**



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Design Services

Bringing your vision to life with creativity, expertise, and attention to detail.

At The Gifts Given, we offer comprehensive wedding design solutions tailored to your needs. Whether you're seeking full-service design, a little creative guidance, or a few inspiring mock-ups, our team delivers stunning, memorable results.



Our Services Include:

- Basic Design Concept – Perfect for focused areas such as guest tables, dessert tables, sweetheart tables, or ceremony spaces.
 - \$50 per design area (examples: guest table, dessert table, ceremony, etc.)
 - Includes one concept design image or basic board to guide your look and feel



- Rental Design Mock-Ups – Ideal for clients using our décor rentals.
 - \$100 per set-up (examples: guest table, dessert table, sweetheart table, etc.)
 - Quoted per mock-up for specialty installations (arches, backdrops, etc.)

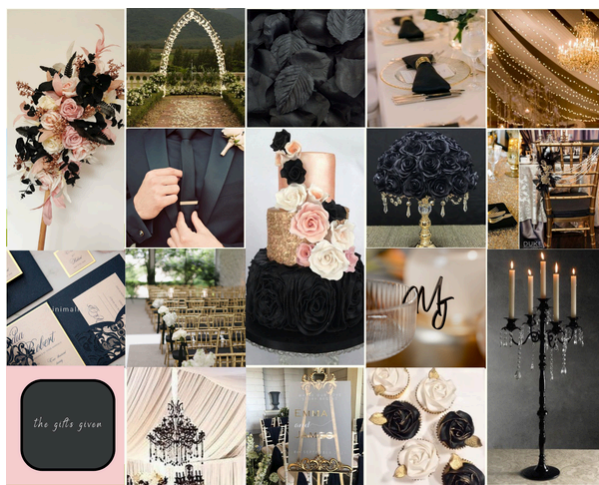
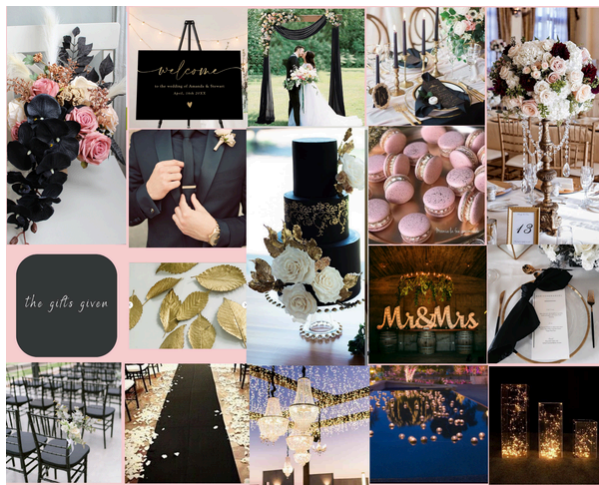
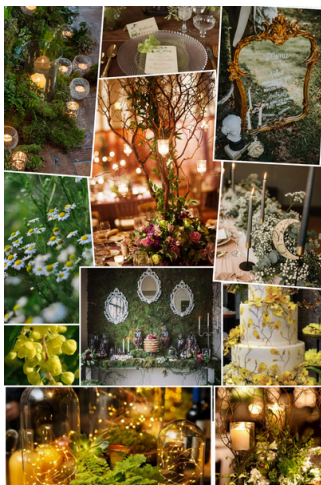


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Design Services Continued

- Full-Service Wedding Design – Complete event styling and coordination of design elements.
 - Starting at \$750
 - Includes two design moodboards and up to 6 mock-ups for a cohesive event look
 - Rental coordination



Why Choose Us:

- Passionate, experienced designers who create unique, awe-inspiring concepts
- Customized designs tailored to your wedding theme, style, and budget
- Attention to every detail to ensure your guests are wowed from start to finish



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Set-up & Teardown Services

Stress-free from start to finish - we handle every detail, so you can focus on enjoying your celebration.

Guest Count	Service Inclusions	Per-Guest Rate	Starting Investment
Up to 50	Placement of linens, décor, signage, & basic styling	\$7.00	\$300 Minimum
51-100	Set-up of reception space, table settings, décor installations, & tear-down	\$8.00	\$550 Minimum
101-150	Set-up & tear-down with larger team for efficient execution	\$9.00	\$1000 Minimum
151-200	Set-up & tear-down, décor installation, removal, multi-coverage area	\$10.00	\$1400 Minimum
200+	Optional Enhancements (Available by Quote)	Custom Quote	Custom Quote
	*Specialty décor installations (arches, backdrops, draping, etc.)		
	*Next-day pick-up for late-night events	*Additional fees for expedited set-up & tear-down	
	*Event staffing, bussing, etc.		
	*Trash removal from venue/dumping		
	*Placement of tables & chairs (typically done by rental company)		

All Packages Include:

- Complete event set-up before guest arrival
- Styling of décor, signage, and specialty items
- Full tear-down and packing of client-owned personal décor at event end
- Coordination with vendors for smooth load-in & load-out
- Professional, uniformed staff

Optional Enhancements (Available by Quote):

- Specialty décor installations (arches, backdrops, draping, florals, etc.)
- Next-day pickup for late-night events
- Additional staff for expedited setup/teardown, event staffing, bussing, etc.

Note: Minimum service charge applies to all events. Final cost may vary based on venue requirements, travel distance, specialty installations, and event complexity.