



THE GIFTS GIVEN INTERIORS & HOME

Murrieta, CA 92563, (714) 844-1710

Wedding Planning Service Options

1. Day-of Coordination Package:

- **Couple:** Plan the wedding
- **Couple:** Order all necessary items
- **Couple:** Book venue and vendors
- **Couple:** Decide on a theme and figure out decor
- **Couple:** Coordinate guest list and mail out invitations
- **Couple:** Create the seating chart and create timelines
- **Coordinator:** 2-4 weeks out, steps in to help finalize all the details
- **Coordinator:** The couple provides selected vendor contact information and contracts for the Coordinator to confirm and manage the scheduling
- **Coordinator:** Finalizes the timelines for the day
- **Coordinator:** Arrives early on the wedding day to ensure all details are in place
- **Coordinator:** Point of contact for vendors and provides final vendor payment
- **Coordinator:** On-site for the entire event, coordinating all the activities and ensuring a seamless production

Day-of Coordination Fee \$1600 (includes 32 total hours of service with 12 reserved for the day).

Rehearsal Attendance Fee of \$250.

Additional Hours: \$50/Hr.

2. Partial Planning Package:

- **Couple:** Same responsibilities as 'Day-of-Coordination' Package EXCEPT handling the coordination of 3 selected services.
- **Coordinator:** Provides oversight for the Couple's choice of three of the following services:
 - Catering, Decorations, Entertainment, Florist, Invitations, Rentals, Transportation & Lodging, Wait Staff, and More
- **Coordinator:** The couple provides selected vendor contact information and contracts for the Coordinator to confirm and manage scheduling 4-6 weeks before the wedding
- **Coordinator:** Creates the timelines for the day
- **Coordinator (Team of 2):** Arrives early on the wedding day to ensure all details are in place
- **Coordinator:** Point of contact for vendors and provides final vendor payment
- **Coordinator (Team of 2):** On-site for the entire event, coordinating all the activities and ensuring a seamless production

Partial Planning Package Fee of \$3700

(includes 74 total hours of service with 24 reserved for the day).

Rehearsal Attendance Fee of \$500 (includes travel time and fees for 2).

Additional Hours: \$50/Hr.



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3. Full-Service Package:

- **Couple:** Coordinate guest list and mail out invitations
- **Couple:** Meet with necessary vendors to finalize vendor selections
- **Couple:** Work with the Coordinator as necessary to finalize the theme, decor direction, general selections, seating charts, etc.
- **Couple:** Make nominal personal selections and purchases as assigned by the Coordinator
- **Coordinator:** Plan the wedding
- **Coordinator:** Suggest vendors and coordinate necessary Couple meet & greets
- **Coordinator:** Book venue and vendors
- **Coordinator:** Assist with deciding the theme, figuring out the decor, and ordering necessary items
- **Coordinator:** Create the seating chart from the provided direction of the couple and book entertainment
- **Coordinator:** Finalize wedding details except discussed items to be handled by Couple
- **Coordinator:** Creates the timelines for the day
- **Coordinator:** On-site the day before the wedding to tie up loose ends if needed
- **Coordinator:** (Team of 2): Arrives early on the wedding day to ensure all details are in place
- **Coordinator:** Point of contact for vendors and provides final vendor payment
- **Coordinator:** (Team of 2): On-site for the entire event, coordinating all the activities and ensuring a seamless production

Full-Service Package Fee \$5850 (includes 130 total hours of service with 30 reserved).

Rehearsal Attendance Fee of \$500 (includes travel time and fees for 2).

Additional Hours: \$50/Hr.

4. Customizations:

- **Coordinator:** Creates custom pieces per the Couple's request.

\$50/Hr.

5. Additional Services Available (Quotes Provided):

- **Rentals** (Design decorations, serveware, and food set-up items)
- **Design Decorations Set-up and Tear-down**